

• **Relevant Experience**

Rosslyn Business Improvement District | Arlington, VA | 08/07 – Present
Graphic Designer / Communications Assistant

One of a two person communication team providing all necessary print and web materials, including *Rosslyn Magazine*; a quarterly publication that reaches over 30,000 in circulation.

- Design layouts for an assortment of publications including event programs, postcards, brochures, and advertisements.
- Develop, and maintain photo library.
- Serve as liaison with advertising clients.
- Maintain production schedule, prepare files for print, and review proofs for print.
- Manage multiple concurrent projects with print vendors.

BLANK Design Communication | Washington, DC | 01/07 – 08/07
Junior Graphic Designer

- Designed and redesigned logos for various media applications.
- Production design for promotional materials.
- Photo editing for web site use.

Sign Effects, INC. | Baltimore, MD | 05/02 – 08/03
Production Graphic-Layout Designer

- Layout and design graphics for production for sign surfaces.

• **Education**

The Art Institute of Washington | Arlington, VA | 03/08
Bachelor of Fine Arts, Graphic Design

Maryland Institute College of Arts | Baltimore, MD | 01/03 – 5/04
Printmaking

Northern Virginia Community College | Alexandria, VA | 08/00 – 05/02
Associate of Applied Arts

• **Skills**

Operating Systems | Mac and Window platforms
Software – Adobe Creative Suite (Photoshop, Illustrator, InDesign, Acrobat, Bridge), Macromedia MX (Dreamweaver, Flash), Microsoft Office (Word, Outlook, Excel, Access, PowerPoint, Publisher)

• **Affiliations**

AIGADC | Washington, DC Chapter
Active Member since 2006

ADCMW | Washington, DC Chapter
Active Member since 2005

SUGA | Student Group of AIGADC – The Art Institute of Washington
Founding President 06/2006 – 12/2007